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DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON, D.C. 20330



REPLY TO
ATTN OF: SAFOIX

29 January 1969

SUBJECT: Annex 5 to USAF Information Plan 63-6, "Titan III"

TO: AFSC

(Director of Information)

1. Annex 5 to USAF Information Plan 63-6, "Titan III" is effective upon receipt.
2. Task organizations under this plan should distribute copies to subordinate units and interested agencies as appropriate.

FOR THE CHIEF OF STAFF

W.C. Garland
 WILLIAM C. GARLAND
 Major General, USAF
 Director of Information

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 Annex 5 to USAF Info Plan 63-6,
 "Titan III"

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HEADQUARTERS UNITED STATES AIR FORCE
 WASHINGTON, D. C. 20330
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INFORMATION ANNEX

CLASSIFICATION: UNCLASSIFIED (FOR OFFICIAL USE ONLY)TITLE: Annex 5 to Air Force Information Plan 63-6, "Titan III"

REFERENCES: Information Plan 63-6, "Information Procedures for
 Program Development of Titan III Standard Space Launch
 System"
 Industrial Security Manual for Safeguarding Classified
 Information
 Industrial Security Regulation
 AFR 190-12, "Release of Information to the Public"

1. TASK ORGANIZATIONS: Department of Defense (OASD(PA))
 Department of the Air Force (SAFOI)
 Department of the Army (OCINFO)
 Department of the Navy (CHINFO)
 National Aeronautics and Space Administration (NASA)
 Headquarters Air Force Systems Command (AFSC(SCEP))
 Headquarters Space and Missile Systems Organization
 (SAMSO(SMEP))
 Headquarters Air Force Eastern Test Range (AFETR(ETNP))
 Contractor Organizations
 DOD Experiment Sponsoring Agencies

2. PURPOSE: Establish information policies and procedures and assign
 responsibilities to provide for public interest in flights of the Titan IIIC
 space launch vehicle (SLV-5) in which the payload test objectives are
 primary. This annex does not cover:
 - a. Manned launches.
 - b. Launches where the payload and mission elements are covered by
 AFR 205-23.
 - c. Launches where the payload is the primary responsibility of NASA.

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3. SITUATION:

a. Background and Facts:

(1) The Titan IIIC Space Launch Vehicle is a standard Air Force launch vehicle (SLV-5) and is considered to be out of the development phase.

(2) The Titan IIIC Space Launch Vehicle will be used by various agencies within the Department of Defense as a vehicle to place experiments into the space environment for purposes of research and development. In the case of those launches open to the press, the payload test objectives will be of primary consideration.

b. Policy: All information materials proposed for public release, or any other information activity related to flight of the Titan IIIC Space Launch Vehicle (SLV-5) in which the payload test objectives are primary, will be cleared in accordance with current Air Force and Department of Defense (DOD) regulations and policies prior to public release. The sponsoring agency for each individual payload will be the initial approving agency for the release of any informational material (press releases, photographs, exhibits, models, technical papers, etc.) on the experimental programs, except where otherwise delegated.

(1) SAMSO (SMEP) will be furnished with information copies of material proposed for public release to facilitate coordination with the Titan III Systems Program Office when necessary.

(2) Other government services and their contractors will submit information materials for security clearance through their normal security review channels.

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4. TASKS AND RESPONSIBILITIES:

a. Department of Defense (OASD(PA)): Review for security information materials received from participating agencies, military services and contractors. Coordinate clearances with State Department and other government agencies as appropriate.

b. Secretary of the Air Force Office of Information (SAFOI):

(1) Monitor invitations to Members of Congress (through Secretary of the Air Force Legislative Liaison, SAFLL), top government officials, and distinguished civilians to view milestone launches when desirable.

(2) Coordinate and review for security information materials received from military services, other government agencies and contractors.

(3) Keep OASD(PA) informed of public affairs activities incident to the launch.

c. Air Force Systems Command:

(1) Responsible for coordination and security review of proposed public releases concerning those experiments sponsored by AFSC organizations and for still and motion picture coverage of pre- and post-launch activities.

(2) Designate SAMSO (SME) as Information Task Force Manager, and authorize SME to conduct informal coordination with sponsoring agencies, other military services, government agencies, and AFSC regarding releases and participation in the DOD press kit.

(3) Authorize pre-launch press conference at Air Force Eastern Test Range when desirable.

(4) Authorize post-launch press conference at Air Force Eastern Test Range when necessary.

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(5) Authorize Air Force Eastern Test Range as final reviewing authority to clear exterior view photographs and motion picture film footage of the launch for immediate delivery to press and audio-visual media. Clearance at Air Force Eastern Test Range should be made with the coordination of the launch program office representative and SAMSO (SME) representative at the launch.

d. Space and Missile Systems Organization:

(1) SAMSO (SME) is designated Information Task Force Manager under AFSC (SCE).

(2) Responsible for preparation of general Air Force project information and material for inclusion in the DOD press kit and for general release.

(3) Invite participating Air Force SAMSO contractors to submit material for inclusion in the DOD press kit. Such material will be coordinated with the Systems Program Office and forwarded by SME to AFSC for security review. Material generated for release by Air Force SAMSO contractors will be expedited to SAMSO (SME).

(4) Assure participation of SAMSO project offices and key SAMSO personnel in milestone events and press conferences.

(5) Conduct informal coordination with sponsoring agencies, other military services, and government agencies to insure participation of these commands in the press kit and press conferences.

(6) Provide general press, photo, and hometown releases on SAMSO personnel involved in milestone launches.

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(7) Coordinate with Air Force Eastern Test Range on press kit and press conference details.

e. Air Force Eastern Test Range (AFETR):

(1) AFETR Office of Information will be responsible for providing a press center, conducting a pre- and post-launch conference when authorized, responding to the special requirements of radio and television news media, collating a DOD press kit. Forward to SAFOIPC 25 copies of the completed press kit not later than L-5 (L=launch day).

(2) At L-5 days announce scheduled date of launch and make DOD press kit available to news media. Press kit information will be made available on a hold-for-launch basis.

(3) Exterior photographs and motion picture footage of the launch will be locally reviewed for security and cleared by AFETR Office of Information in coordination with the Systems Program Office when authorized by SAFOI.

(4) Expedite delivery of photographs and motion picture footage for use by print and broadcast news media.

(5) Coordinate with SAMSO (SME) on matters of mutual concern regarding the launch, press conferences, press kit and related subjects.

(6) Air Force material for the DOD press kit and for press release will be sent through the Systems Program Office and sponsoring agency for security review. Following security clearance the material will be forwarded to AFETR Office of Information by sponsoring agencies. Press kit material will be forwarded in 200 copies to AFETR (ETNP) following security clearance at least 30 days prior to launch.

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(7) AFETR Office of Information will submit to AFSC (SCEP) a press release on AFETR activities in connection with the launch for inclusion in the DOD press kit.

f. Army, Navy, NASA, Sponsoring Agencies (other than Air Force) and their Contractors:


(1) Will forward information materials through their respective commands to AFSC (SCEP). An information copy will be submitted to SAMSO (SMEP) for program office coordination.

(2) Will provide AFETR (ETNP) with 200 copies of their cleared material no less than 10 days prior to launch date for inclusion in the DOD press kit.

(3) When press conferences are authorized, sponsoring agencies will provide a representative to answer questions concerning their part of the program.

(4) Following successful orbit of payloads, information responsibility will be assumed by sponsoring agencies.

FOR THE CHIEF OF STAFF


WILLIAM C. GARLAND
Major General, USAF
Director of Information

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